

# APPLICATION FOR A REFUND OF AN INCORRECT PAYMENT

CUSTOMER SERVICE

[info@lg.lv](mailto:info@lg.lv)  
[www.lg.lv](http://www.lg.lv)

## TO BE COMPLETED BY THE PAYER OR ITS LEGAL OR AUTHORISED REPRESENTATIVE

Name, surname \_\_\_\_\_ Personal identity number \_\_\_\_\_

E-mail \_\_\_\_\_ Telephone \_\_\_\_\_

I am the authorised representative (*A copy of the power of attorney or a document confirming the right of representation must be submitted with the application*)

## PAYMENT DATA

Payment made to the wrong account

Other reason \_\_\_\_\_

Amount of the incorrect payment \_\_\_\_\_ EUR Date \_\_\_\_\_

**INFORMATION ABOUT THE PAYER** *may be left blank if the proof of payment is attached*

Name, surname \_\_\_\_\_ Personal identity number \_\_\_\_\_

## REFUND

Payment \_\_\_\_\_ EUR, transfer to subscriber No.: \_\_\_\_\_

Payment \_\_\_\_\_ EUR, to be paid into current account:

Name, surname/ title \_\_\_\_\_ Personal identity number/Reg. No. \_\_\_\_\_

Account number

## I attach (original or copy) to the application:

Payment documents

Power of attorney

Other documents

## Information that the payment has been refunded

I wish to receive at the specified e-mail

I do not wish to receive

## BY SIGNING THIS APPLICATION, I CERTIFY, THAT:

The information provided in the application is complete and true. I am aware that false information or a refusal to provide the required documents may be a reason for refusing to issue a refund. I have been informed that JSC Latvijas Gāze processes personal data for the purpose of processing the application, for communication in connection with the application, for the registration of the conclusion of the contract and of consent to receive special offers, provided that personal rights are exercised in accordance with the Notification on Personal Data Processing, available at [www.lg.lv](http://www.lg.lv)

JSC Latvijas Gāze shall make the refund within 2 months from the date of receipt of the application or all of the necessary documents for the processing of the application.

Date \_\_\_\_\_ Signature and transcript \_\_\_\_\_